

**1. CONTRACTING PARTY**

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Company Name (Fascia Name) \_\_\_\_\_ (“Exhibitor” or “Company”)

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Work Phone \_\_\_\_\_ Website \_\_\_\_\_

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**INVOICE BILLING ADDRESS (if different from above)**

Billing Company Name \_\_\_\_\_ (“Agency” or “Company”)

Company Name (Fascia Name) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Country \_\_\_\_\_

Company Email \_\_\_\_\_ Website \_\_\_\_\_

Agency Contact Name \_\_\_\_\_

A/P Contact’s Mobile \_\_\_\_\_ A/P Contact’s Email \_\_\_\_\_

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**What will be displayed?**

(Please list your product or service) \_\_\_\_\_

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**2. AGREEMENT OF RESPONSIBLE PARTIES**

The above describe Exhibitor hereby agrees with Solidaridad Asian Network organizer of Bangladesh International Aquaculture & Seafood Show 2023 (hereinafter “Event”) to pay the below described fees on the below noted dates as consideration for its exhibition and to comply with the Conditions, Rules and Regulations. In the event that an Agency is referenced above, the payment obligations under this Contract shall belong to the Agency exclusively.

**3. DEPOSIT**

A deposit equaling 50% of the total cost of Exhibitor Rate is due upon receipt of invoice in order to reserve the space requested. Contracts received on or after **20 September 2023** must be accompanied by full payment or paid in full upon receipt of the invoice.

**4. CANCELLATION POLICY**

No cancellation by an Exhibitor is effective unless given in writing by E-mail to **sales@seafoodexpobd.com**. The terms and conditions for cancellation are set forth in the following Conditions, Rules and Regulations attached hereto below and incorporated herein.

Cancellations received by Solidaridad Network Asia on or before **20 September 2023** shall be subject to a cancellation fee equal to 50% of the total cost of canceled space. Cancellations received by Solidaridad Network Asia after **20 September 2023** are subject to a cancellation fee equal to 100% of the total cost of canceled space. **All outstanding fees are payable immediately upon cancellation.**

**5. PAYMENT TERMS/METHODS**

- 1) 50% Deposit due upon receipt on invoice
- 2) Balance due on or before **20 September 2023**

**Payment Method:**

- 1) Credit Card *(only for Online registration)*
- 2) Mobile Financial Service *(only for Online registration)*
- 3) Bank Transfer

**Bank Transfer Details:**

Account Title: Solidaridad Network Asia  
Account Number: 01121273503  
Bank Name: Standard Chartered Bank  
Branch Name: Gulshan Avenue  
Address: 67, Gulshan Avenue, Gulshan, Dhaka-1212  
SWIFT code: SCBLBDDX

*Please Note: Your name must appear in the Bank transfer information. All Bank transfer fees are the responsibility of the exhibitor.*

**6. STALL SPACE RATES (BDT)**

Size	Sqm	Early Bird Rate	Rate
3x3	9	2,04,000	2,40,000
6x3	18	3,57,000	4,20,000
6x6	36	7,14,000	8,40,000
6x9	54	10,20,000	12,00,000

(Rate included VAT 15% + Tax 5%)

**Early Bird Registration:** Early Bird Registration offering 15% Discount in stall charges up to **30 August 2023**.

We wish to reserve the following stall space at the Bangladesh International Aquaculture & Seafood Show 2023

Stall No  Area (Sqm)  Cost (BDT)

Raw Space  Shell Scheme

Other requirements: Do you anticipate needing special services relevant to your exhibit location? If yes, please check box. This is not an order form, and requests are not guaranteed. (For exhibition floor placement only)

Freezer  Water  Drain  Compressed Air  24hr Power

Electrical (enter current/phase) \_\_\_\_\_

Others Specify \_\_\_\_\_

**7. STALL DELEGATE DETAILS**

2 Free exhibitor passes will be provided per 9 sq. m stall booked.

	Name	Designation	Mobile
Delegate 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delegate 2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delegate 3	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delegate 4	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delegate 5	<input type="text"/>	<input type="text"/>	<input type="text"/>
Delegate 6	<input type="text"/>	<input type="text"/>	<input type="text"/>

**8. PAYMENT INFORMATION**

**Bank Transfer Information**

Date of Transfer  Bank Name

Transaction Ref No (Cheque/Bank Draft/Demand Draft)

BIN No

**\*Please Enclose Cheque/Bank Draft/Demand Draft.**

**Comments**

## 9. TERMS AND CONDITIONS FOR EXHIBITORS

- 1) Bangladesh International Aquaculture & Seafood Show 2023 will be held at Bangabandhu International Conference Center, Dhaka, Bangladesh from 20 – 21 October 2023.
- 2) The Exhibitors shall adhere to the exhibition manual available on the Website [www.seafoodexpobd.com](http://www.seafoodexpobd.com)
- 3) Exhibitors may book any number of stalls. Stalls will be allotted on a first-come-first-served basis.
- 4) VAT (15%) & TAX (5%) applicable will be additional to the fees mentioned.
- 5) Fee once paid will not be refunded.
- 6) The Organizers will provide standard fascia with a company name for the shell scheme.
- 7) 2 free exhibitor passes will be provided per 9 sq. m stall booked.
- 8) For each 3×3 m shell scheme stall, one counter table, 3 chairs, one power outlet, 4 lights, and one waste basket.
- 9) 25 free passes for one-time entry will be provided to each exhibitor.
- 10) Exhibitors opting for raw space need to inform the Organizers by **20 September 2023** along with a Stall layout and Design for approval.
- 11) Exhibitors can order additional furniture/other items/additional electricity requirements directly with the official stall contractor. Extra charges apply for additional requirements.
- 12) The stall/space will be handed over to the Exhibitors on 18/10/2023 at 11:00 pm.
- 13) Heavy machinery for display needs to be placed inside before 12 pm on 18/10/2023.
- 14) Furnishing of stall shall be completed and all materials that are not for use should be removed by 20/10/2023, 6:00 am.
- 15) The name of the Exhibitor registered on or before 20 September 2023 only will be published in the show catalog.
- 16) Show Timings: 12:30 pm – 17:00 pm (20 October 2023), 9:00 am – 17:00 pm (21 October 2023).
- 17) Stall Delegates are entitled to participate in the technical sessions arranged by the Organizers.
- 18) Exhibitors should participate in the show without causing any disturbance to neighboring stalls.
- 19) Any cultural performance within the booth is to be limited within the scope of the show, that too with prior permission from the organizer.
- 20) Confirmation of Stall reservations will be sent by E-mail.
- 21) Though the Show authorities will be providing general security, the fair authorities will not be responsible for any damage/loss of any article/property kept in the stall.
- 22) All products shall be exhibited only within the stall.
- 23) The Organizers reserve the right to make such changes in stall position, site layout, floor plan, and other details as they consider fit in the over all iterate stand safety precautions of the exhibition and adhering to the norms of the Local Governing body.
- 24) The Exhibitor shall be liable to pay for any damages caused to the stall or equipment allotted to him. Any such damages shall be assessed by the Organizers and their decision on the charges to be paid by the Exhibitor shall be final.
- 25) Jurisdiction in any case of dispute will be Solidaridad, Dhaka, Bangladesh.

## 10. AUTHORIZATION

Undersigned on behalf of Exhibitor has reviewed and affirms that Exhibitor shall abide by all Conditions, Rules and Regulations governing the Bangladesh International Aquaculture & Seafood Show 2023 as set forth which are included with this Stall Space Contract and incorporated by reference. Exhibitor further affirms that acceptance of this Contract by Solidaridad Network Asia constitutes a legal and binding contract and that undersigned is authorized to bind Exhibitor regarding same.

Seen and Agreed to on behalf of Exhibitor and in the event that an Agency is billed, on its own behalf as well.  
Contract must be signed & deposit received to secure booth.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_

Title \_\_\_\_\_ Company Name \_\_\_\_\_ Date \_\_\_\_\_

Please send completed contract form to [sales@seafoodexpobd.com](mailto:sales@seafoodexpobd.com) or  
Solidaridad Network Asia, Apartment # A1, Merrydale (1st Floor), House-32, Road-10/A, Dhanmondi, Dhaka-1209,  
Bangladesh by **20 September 2023**.

Alternatively you can do Online registration at [www.seafoodexpobd.com](http://www.seafoodexpobd.com)